 **REISEREGNING**

**Steinkjer kommune**

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| Ressurs nr. | Etternavn | Fornavn | Fødselsnummer |
| Adresse | Postnr/sted | Bankkontonummer |
| Reisen gjelder (evt. spesifiser på baksiden) |
| **Avreise** | **Ankomst** | **Reiserute** | **Skyssmiddel** |
| **Dato**  | **Kl.** | **Dato**  | **Kl.** |
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| **BILGODTGJØRING**  | **ART** | **ANT KM** | **BELØP** | **KONTO** | **ANSVAR** | **FUNKSJ** | **PRO** |
| Km. godtgjørelse bil | 4200 |  |  |  |  |  |  |
| Tillegg passasjer | 4210 |  |  |  |  |  |  |
| Tillegg henger | 4230 |  |  |  |  |  |  |
| Tillegg utstyr i bilen | 4235 |  |  |  |  |  |  |
| **DIETT** | **ANTALL** | **SATS** | **BELØP** | **KONTO** | **ANSVAR** | **FUNKSJ** | **PRO** |
| Diett 6-12 t |  |       |       |       |       |       |       |
| Diett over 12 t |  |       |       |       |       |       |       |
| Diett utland u/overnatting |       |       |       |       |       |       |       |
| Land: |       |
|  **DIETT MED OVERNATTING** |
| Diett m/overnatting over 12 t |  |       |       |       |       |       |       |
| Diett utland m/overnatting |       |       |       |       |       |       |       |
| Land: |       |
| Nattillegg innland |  |       |       |       |       |       |       |
| **Navn og adresse på overnattingssted:** |
| **TREKK** | **ANTALL** | **SATS** | **BELØP** | **KONTO** | **ANSVAR** | **FUNKSJ** | **PRO** |
| Frokost |  | 20 % |       |       |       |       |       |
| Lunch |  | 30 % |       |       |       |       |       |
| Middag |  | 50 % |       |       |       |       |       |
| **Utlegg iflg. bilag** | **Mva. kode** | **BELØP** | **KONTO** | **ANSVAR** | **FUNKSJ** | **PRO** |
|       |       |       |       |       |       |       |
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| Underskrift – dato      | Attestert – dato      | Anvist – dato      |

**TJENESTEKJØRING**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Dato | Hvor kjørt | Formål | Ant.km | Ant.pass. | Ant.km | UtstyrAnt. km | Navn på passasjer |
|       |       |       |       |       |       |       |       |
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| Sum |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  | 1 pass |  |  |  |
|  |  |  |  | 2 pass |  |  |  |
|  |  |  |  | 3 pass |  |  |  |
|  |  |  |  | 4 pass |  |  |  |

Antall passasjerer multipl. med antall km. før overføring til side 1.